|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | |  | project progress  report | | | | |
| Project Name | Bookaholic Social Network | Project Code | BSN |
| Author | Phạm Thị Huyền | Project Manager | Phạm Thị Huyền |
| Date of Report | 20-09-2016 | Receiver | Supervisor |
| Reporting period[[1]](#footnote-1) | 05-09-2016 – 20-09-2016 | Nguyễn Văn Sang |

# Progress Description

|  |  |  |
| --- | --- | --- |
| Items | Information | Note |
| Start-date of project | 05-09-2016 |  |
| Estimated end-date | 20-09-2016 |  |
| Team size | 5 members | Phạm Thị Huyền  Thái Thị Cẩm Vân  Vũ Hải Đăng  Chu Minh Hải  Nguyễn Thị Hải Yến |
| Total estimated effort | 300 person days | 1 person day = 5 hours |
| Total effort spent | 12 person days | 1 person day = 5 hours |
| Effort spent in this period | 12 person days |  |
| Total effort left | 288 person days |  |

# Customer Complaints[[2]](#footnote-2)

## None

# Customer Support[[3]](#footnote-3)

## None

# Change Management[[4]](#footnote-4)

## None

# Quality Activities

## None

# Tasks matches/missed

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Task | Responsibility | Deliverable | Status | Remark | Re-schedule |
| 1 | Prepare project | All team members | 08-09-2016 |  |  |  |
| 2 | Define project situation | All team members | 08-09-2016 |  |  |  |
| 3 | Define system scope | All team members | 08-09-2016 |  |  |  |
| 4 | Q&A management | YenNTH | 10-09-2016 |  |  |  |
| 5 | User Requirement Specification | HuyenPT, DangVH | 13-09-2016 |  |  |  |
| 6 | Research development technology | DangVH | 13-09-2016 |  |  |  |
| 7 | Project Plan | VanTTC, DangVH, HuyenPT | 15-09-2016 |  |  |  |
| 8 | Work breakdown structure | VanTTC, DangVH | 18-09-2016 |  |  |  |
| 9 | Project schedule | VanTTC, DangVH. HuyenPT | 18-09-2016 |  |  |  |
| 10 | Report 1 | HuyenPT | 20-09-2016 |  |  |  |
| 11 | Progress report 1 | VanTTC | 20-09-2016 |  |  |  |

# Tasks planned for next period

|  |  |  |  |
| --- | --- | --- | --- |
| Task | Responsibility | Deliverable | Planned end date |
| Design screen prototype |  |  |  |
| Create Demo |  |  |  |
| Research development technology |  |  |  |
| SRS |  |  |  |
| Architecture Design |  |  |  |
| Screen Design |  |  |  |
| Data Design |  |  |  |
| Class Design |  |  |  |
| Report 2 |  |  |  |
| Progress report 2 |  |  |  |

# Problems and Suggestions

***Author***

1. Duration of reporting period is defined in project plan as daily, weekly, be-weekly and monthly. It’s weekly by default. Report may be performed on verbal form in meetings. [↑](#footnote-ref-1)
2. If no customer complaint is received, it is noted as "None", and the table should be deleted [↑](#footnote-ref-2)
3. If no customer request is received, it is noted as "None", and the table should be deleted [↑](#footnote-ref-3)
4. If no change request is received, it is noted as "None", and the table should be deleted [↑](#footnote-ref-4)